



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

SCHOOLS DIVISION OFFICE
CAGAYAN DE ORO CITY

RELEASED

DATE: JUN 28 2024

Office of the Schools Division Superintendent

28 June 2024

DIVISION MEMORANDUM

No. 453 s.2024

SCHEDULE OF FINAL EVALUATION AND INTERVIEW FOR
NON-TEACHING AND RELATED-TEACHING POSITIONS

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
CTD and SGOD Personnel
All Others Concerned

1. Pursuant to Division Memorandum No. 439 s. 2024, titled "Initial Evaluation Results (IER) for Related-Teaching Positions," and Division Memorandum No. 440 s. 2024, titled "Initial Evaluation Results (IER) for Level 1 Non-Teaching Positions," both dated June 25, 2024, the field is hereby informed of the scheduled **Final Evaluation and Interview** for the following positions:

DATE & TIME	POSITION	NO. OF QUALIFIED APPLICANTS
July 17, 2024 (Wednesday) 8:00 a.m. – 5:00 p.m.	Administrative Aide VI	46
July 19, 2024 (Friday) 8:00 a.m. – 5:00 p.m.	Education Program Specialist II	6
	Senior Education Program Specialist	5
	Education Program Supervisor	3

2. Panel Interview will be conducted at the **CTD Office, 2nd Floor DepEd – Schools Division Office of Cagayan de Oro.**
3. **DepEd Order No. 7, s. 2023** (Guidelines on Recruitment, Selection, and Appointment in the Department of Education) will be used as the basis for document evaluation and interview.
4. All applicants must wear appropriate attire during the interview.



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5. This Office promotes Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
6. This Office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT	EMPLOYMENT	EVALUATION	POSITIONS
PROMOTIONS	RECRUITMENT	SELECTION	

CAA-MFN / DM –schedule of final evaluation and interview for non-teaching and related-teaching positions
June 28, 2024



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